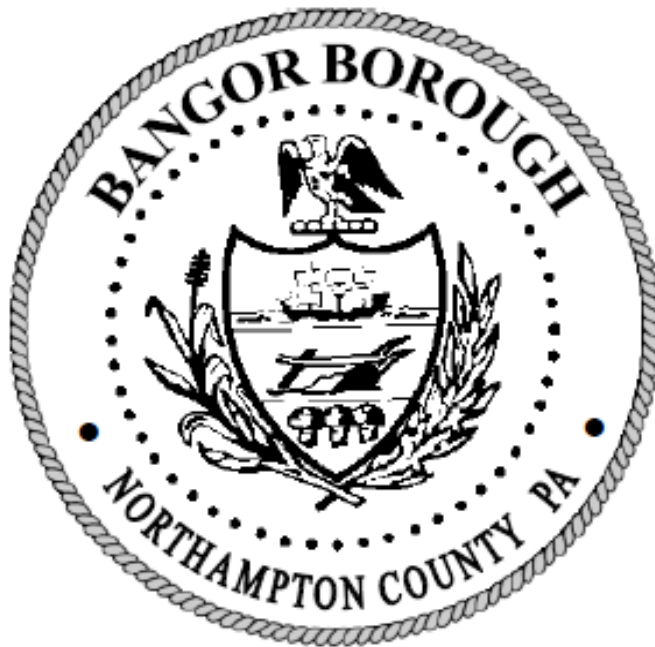
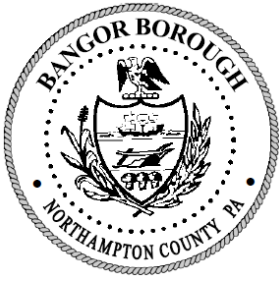


# BOROUGH OF BANGOR

## *Fee Schedule*

*Last Revised May 24, 2021*





# **BOROUGH OF BANGOR**

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197 Pennsylvania Avenue, Bangor, PA 18013

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<http://bangorborough.org>

## **FEE WAIVER OR REDUCTION POLICY**

On occasion, the Borough of Bangor is asked by various groups to waive facility rental or permit fees. Fee waivers and reductions are granted by Borough Council and do not eliminate the requirements of liability insurance and event clean up. Eligibility for fee waivers or reductions largely depend on the event sponsor and the nature of the event. Events that provide a civic benefit to the entire Borough or a recognized neighborhood area, and are open to all Borough residents are best suited for obtaining a fee waiver. Events that are small gatherings among neighbors or groups are not suited for a fee waiver.

Requests for Borough services or facilities are to be made on an application specific to this purpose at least 60 days prior to the event. The requestor will be required to provide, within the application, as much information as necessary to determine the eligibility for services and any potential reduction in fees. Examples of such information are; description of event/activity, explanation of requested Borough services, designation of responsible individual, proof of organization tax status, proof of insurance, etc.

## **FEE STRUCTURE**

### **1. Private individuals or groups:**

Permit fees, rental fees, labor costs, contract services, insurance, deposits and any other related costs are the full and complete responsibility of the requesting party. Personnel expenses will be billed on actual cost of services performed. An estimate of total personnel costs will be provided to the renter at time of application approval; some form of security to pay these costs will be required, deposit or other acceptable proof of responsibility for payment, 14 days prior to the event. Cost for contractual services such as tents, chairs, etc. are the full responsibility of the requesting party, and must be coordinated by the requesting party. Proof of insurance in the amount acceptable to Bangor Borough Council naming Bangor Borough as additional insured will also be required, when applicable.

### **2. Charitable/Non-Profit groups, Civic/Community Groups:**

Permit fees and rental fees for Borough facilities and equipment will qualify for a 50% reduction in the customary charges. Personnel costs will be waived fully if the work can be performed during normal scheduled work hours. Overtime personnel costs will be charged at 50% of actual costs. Some form of security to pay these costs will be required, deposit or other acceptable proof of responsibility for payment, 14 days prior to the event. Cost for contractual services such as tents, chairs, etc. are the full responsibility of the requesting party, and must be coordinated by the requesting party. All contractual services and the items included must be listed on the fee waiver application. Proof of insurance in the amount acceptable to Bangor Borough Council naming Bangor Borough as additional insured will also be required.

3. Governmental:

If the requesting unit is a Borough Board or Commission, or an agency with which the Borough has an agreement or arrangement for mutual cooperation of service provisions, there will be no charge for permits, rental of facilities or equipment. There will be no charge for personnel costs if incurred during normal scheduled work hours. Any overtime personnel costs will be negotiated between the units prior to the event. Contractual service costs will be the responsibility of the requesting Governmental unit. Proof of insurance in the amount acceptable to Bangor Borough Council naming Bangor Borough as additional insured will also be required, when applicable.

4. Community Events:

Public events organized by supported non-profit organizations, benefiting the residents of the Borough, such as holiday parades, Christmas Tree Lighting and Veteran's Day celebration will be considered for a full waiver of permit fees and/or rental fees. Activities or events such as 5k charity runs, fundraisers, or any other charitable activities will not be considered a community event; fee waivers will be considered for these types of activities under paragraph 2. Major events such as music festivals and concerts will have fees negotiated on a case by case basis with the Bangor Borough Council to make a final decision on fees and/or cost sharing. Cost for contractual services such as tents, chairs, etc. are the full responsibility of the requesting party, and must be coordinated by the requesting party. Proof of insurance in the amount acceptable to Bangor Borough Council naming Bangor Borough as additional insured will also be required.

5. Borough Facilities:

The Borough owns and operates such facilities as the Bee Hive Community Center, Bangor Memorial Park complex, Pennico Park and others. Any events held at these locations, including buildings, parking lots, and adjacent grounds, outside of their respective typical operations will be subject to this policy as appropriate depending on the type of event. This shall also apply to other entities owned in fee simple or held in public easement, such as all streets and alleys.

6. Fee Schedule:

Bangor Borough Council shall set a fee schedule, which may be revised, as necessary each year. Any provision for allowing community service in lieu of rental or permit fees, shall be included in the fee schedule, and approved on a case by case basis.

7. Amendment and Interpretation:

The Borough Manager and/or Borough Council shall determine, on a case by case basis, which category is applicable to each requesting organization or event. Any material amendment to this policy shall be made by Borough Council resolution.

## BOROUGH OF BANGOR ADMINISTRATION & FINANCE

Description	Fee
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<b>Taxes</b>	
Real Estate Tax (based on 100% Assessment)	
General Fund	Set annually by Ordinance
Fire Protection Fund	Set annually by Ordinance
Earned Income Tax	1.23% gross earnings
Emergency Municipal Services Tax	\$52.00
Real Estate Transfer Tax	1% of purchase price
Tax Certification Fee	\$25.00

<b>Sales</b>	
Maps/Plans	
Color 11x17	\$2.00
Black & White 11x17	\$1.00
Plans Copied	Cost of outsourcing plus \$25.00 courier
Black and White 8 1/2 X 11 Copies	\$0.25 per copy
Color 8 1/2 X 11 Copies	\$0.50 per copy
Postage	Actual cost per USPS

<b>Permit Parking*</b>	
Monthly Permit Fee	\$40.00 per space
Quarterly Permit Fee	\$100.00 per space
Monthly Permit Fee for 3 spaces	\$100.00
Monthly Permit Fee for each additional space after the first three	\$25.00 per space

<b>Fees**</b>	
Lien Fee	\$75.00
Returned Check Fee	\$35.00
Yard Sales (2 consecutive days)	\$5.00
Solicitation/Transient Permit	\$50.00 per person (valid for 30 days)
Transient Permit for Community Events	\$50.00 for season (May - Oct)
Rent of meeting room in Borough Administration Office (BeeHive Building)	\$20.00 per hour (\$40.00 minimum)

\*Permit parking fees apply as set forth above, except where an existing lease agreement was in place prior to adoption.

\*\* All fees and charges will be enforced in accordance with the Borough's Fee Waiver or Reduction Policy

**BOROUGH OF BANGOR  
ADMINISTRATION & FINANCE**

<b>Description</b>	<b>Fee</b>
<b>Animals***</b>	
Permit for Animals, Birds and Fowl	\$45.00
Impounding and Claiming of Animals	\$25.00, plus actual costs for daily feeding and boarding
Dogs and Cats	\$25.00 flat rate, plus \$25.00 per day

\*\*\*As set forth in Ordinance #980

# BOROUGH OF BANGOR ZONING & CODE ENFORCEMENT

Description	Fee
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<b>Use &amp; Occupancy Permit – Certificate of Compliance</b>	
Accessory building & structures (over 1,000 sf)	\$80.00
Residential (New, Re-sale & Final)	\$80.00 per unit
Non-Residential (New, Re-sale & Final)	\$100.00 under 1,000 sf \$200.00 1,001 to 5,000 sf \$400.00 over 5,000 sf
Re-Inspections*	\$40.00

<b>Residential Rental Unit Registration and License</b>	
Rental Registration	\$30.00 per unit
Annual Rental License Due by June 30 <sup>th</sup>	\$30.00 per unit
Annual Rental License Paid after June 30 <sup>th</sup>	\$60.00 per unit
Rental License/Registration Reinstatement	\$50.00 per unit
Rental Registration Transfer	\$20.00
Re-Inspections*	\$20.00
Disruptive Board of Appeals	\$500.00

<b>Zoning Permit</b>	
General Zoning Permit (for UCC Permits requiring zoning review/approval)	\$60.00
Accessory Structure (under 1,000 sf) Including Sheds, Patios, & Decks	\$60.00
New or Change of Use	\$60.00
New or Change of Sign	\$40.00
Temporary Sign or Structure	\$40.00
Fence	\$60.00
Demolition Permit	\$100.00
Dumpster Permit	\$40.00
Blasting Permit	Per DEP Reg's

<b>Grading Permit</b>	
Grading Permit Application Fee	\$120.00
Grading Permit Escrow	\$1,500.00

<b>Fees</b>	
Moving Permits	\$5.00
Contractor's Licenses	\$75.00

\*Fee will be assessed for each inspection following the initial inspection

## BOROUGH OF BANGOR PARKS AND RECREATION

Description	Fee
<b>Swimming Pool</b>	
Season Pass	
• Family*	\$175.00
• Individual	\$100.00
• Senior (Age 60 and older/ Student (Grades K-12))	\$70.00
Daily Pass	
• Adult	\$5.00
• Child (13 and under)**	\$4.00
• Senior	\$3.00
• All - Twilight (After 5PM)	\$3.00
• Day Care Rentals (Adult staff free – max 3 hrs stay)	\$3.00 per child/day
Pool Party During Pool Hours (Individual admission required plus fee to reserve tables)	\$55.00
Evening Pool Party (private two hours after pool closes, 50-person max)	\$240.00

\*Up to four (4) persons in a family (living in the same household), \$20 for each additional family member

\*\*Children three (3) and under are free with a paying adult

<b>Multi-Purpose Field, Stadium and Park Use***</b>	
Multi-Purpose Fields (Memorial or Pennico Parks)	
• Field Hockey (each season)	\$350.00 per organization
• Softball (each season)	\$300.00 per organization
• Baseball (each season)	\$300.00 per organization
• Soccer (each season)	\$350.00 per organization
• Daily Use	\$55.00 per day
Park Special Activity Permit (for approved events when not using fields or stadium)	
General Approved Use	\$500.00 per day
Approved Use with Alcohol	\$750.00 per day
Stadium Use	\$1,000.00 per event
Stadium Lights	\$300.00 per event (2 hr max)

<b>Other***</b>	
Volleyball	\$150.00 per team/season
Basketball Courts	\$25.00 per event/day
Pavilion Rental	\$60.00 per day
5k Run/Walk or other road closure events	\$150.00 per event/day

\*\*\*All fees and charges will be enforced in accordance with the Borough's Fee Waiver or Reduction Policy, which may include additional charges for staff overtime and will require proof of insurance.

# BOROUGH OF BANGOR PLANNING & DEVELOPMENT

Description	Fee
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<b>Submission Type</b>	
Major / Minor Subdivision*** Sketch, Preliminary, Preliminary/Final and Final Submission	\$1,500.00 plus \$100.00 per EDU/dwelling unit
Major / Minor Land Development*** Sketch, Preliminary, Preliminary / Final and Final Submissions	\$1,500.00 plus \$50.00 per acre
Conditional Use Appeal	\$1,000.00 plus 1/2 of stenographers fee*
Lot Line Adjustment or Lot Consolidation	\$550.00

Please note: The maximum fee paid for all new submissions shall be \$5,000.00

\* The applicant must pay 1/2 half of the stenographer's invoice following the initial meeting and for each subsequent meeting until the appeal or rezoning request is complete.

<b>Escrows for Subdivisions / Land Development**</b>	
Subdivision	\$2,000/lot – max \$30,000
Land Development	\$5,000/lot – max \$30,000

\*\*The Borough will draw down the escrow for all fees associated with the plan review process. Applicant will be required to replenish the escrow upon notice from the Borough.

\*\*\*All applications for Subdivision and Land Development must be submitted to the Lehigh Valley Planning Commission (LVPC) for review. Costs associated with the County review are not included in the Borough fees. The County fee can be found on the current LVPC Act 247 Fee Schedule.



## BOROUGH OF BANGOR PUBLIC WORKS

Description	Fee
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<b>Highway Occupancy Permits</b>	
Street Excavation*	
Application Fee	\$7.00 per Sq. Ft.
Inspection Fee	\$70.00 per hour
Degradation Fee (applies to each excavation)	
Pavement age more than 5 years	\$0.00
Pavement age less than five years (more than three)	\$150.00
Pavement age less than three years (more than one)	\$300.00
Pavement age less than one year	\$500.00
Escrow (when required)	\$100.00 per longitudinal foot (or a lesser amount as approved by Borough Council)
Sidewalks/Curbing	\$3.00 per Linear Ft. Maximum Fee \$125
Driveway	\$110.00

<b>Lawn Care Services</b>	
Mowing	\$50.00 per hour, plus equipment costs
Administration Fee	\$20.00 per occurrence

<b>Snow Removal Services</b>	
Snow Removal	\$50.00 per hour, plus equipment costs
Administration Fee	\$20.00 per occurrence

<b>Inspection Fees</b>	
Code Enforcement Officer	\$55.00 per hour
Public Works Supervisor	\$50.00 per hour
Borough Engineer	\$95.00 per hour

\*As per standards and requirements as set forth in Ordinance #976

# BOROUGH OF BANGOR POLICE

Description	Fee
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<b>Reports</b>	
Accident Report	\$15.00**
Incident Report	\$0.25 per page

<b>Alarm Fees</b>	
Alarm Registration	\$45.00 first year \$25.00 each year thereafter

<b>Charges for Services</b>	
Fingerprinting	\$20.00
Police Cost Recovery	\$40.00 per hour for each officer*
Event Security	1 1/2 times regular rate for full time senior officer plus all benefits and expenses

\*As adopted by Ordinance #815

\*\*Unless applicable provisions in the PA Right to Know Law requires a lesser amount to be charged

# BOROUGH OF BANGOR ZONING APPEAL

Description	Fee
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<b>Zoning Hearing Board</b>	
Variance, Special Exception, Enforcement Notice, and other Types of Zoning Appeals	
Residential	\$550.00*
Other Uses (Commercial, Industrial, & Institutional)	\$1,000.00*

<b>Specific Types of Zoning Appeals</b>	
Challenge to Validity of Ordinance Map	\$2,500.00
Request for Change of Zoning	\$1,500.00
Curative Amendment	\$2,500.00
Hearing Postponement Only	50% of Application Fee

\*The applicant must pay the stenographer's invoices following the initial meeting and for each subsequent meeting until the appeal is complete.

# BOROUGH OF BANGOR BUILDING CODE APPEAL

Description	Fee
<b>Building Code Hearing Board</b>	
Variance, Enforcement Notice, and other Types of Building Code Appeals	
Residential	\$2,000.00
Other Uses (Commercial & Industrial)	\$2,000.00



**BOROUGH OF BANGOR  
UCC PERMITS**

**BUILDING/GENERAL PERMIT FEE SCHEDULE**

**Residential**

*One & Two Family Dwellings*

**New Construction**

Plan Review	\$150.00/submission
Single Family Dwelling up to 3,500 gross square feet	\$595.00
Per 100 gross square feet or fraction thereof above 3,500 square feet	\$20.00

*\*Mechanical, Electrical and Plumbing Permit Fees Additional*

*\*Gross square footage shall include basement, each floor level, garage, decks and porches*

*\*Measurements shall be from exterior face of wall to exterior face of wall*

**Additions**

Plan Review	\$85.00/submission
Up to 500 gross square feet	\$225.00
Per 100 gross square feet or fraction thereof above 500 square feet	\$20.00

*\*Mechanical, Electrical and Plumbing Permit Fees Additional*

**Alterations**

Plan Review	\$85.00/submission
Based on 2 inspections	\$125.00 <i>minimum</i>

*\*Additional inspections charge re-inspection fees*

*\*Mechanical, Electrical and Plumbing Permit Fees Additional*

**Decks/Accessory & Utility Buildings**

Plan Review	\$85.00/submission
Up to 500 gross square feet (unfinished & unconditioned*)	\$200.00
*where an accessory structure also includes finished & conditioned space	\$150.00 additional
Per 100 gross square feet or fraction thereof above 500 square feet	\$10.00

**Manufactured Homes**

HUD Certified	\$200.00
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*\*Includes Mechanical, Electrical and Plumbing Permits*

**Roof**

Re-roof, non-structural	\$75.00
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<b>Fire Sprinkler System</b>	\$225.00
<b>Swimming Pools</b>	\$195.00
<i>*Includes Electrical Permit</i>	
<b>Signs</b>	
Signs requiring final inspection only	\$50.00
Signs requiring footing and final inspections	\$100.00
<b>Re-Inspection Fees</b>	
First re-inspection	\$42.50
Each additional re-inspection	\$85.00
<b>Demolition Permit</b>	
	\$100.00
<b>Miscellaneous Construction</b>	
<i>Cell towers, retaining walls, etc.</i>	
1.5% of total cost of construction (materials and labor)	\$70.00 minimum
 <b>Non-Residential</b>	
<i>Commercial &amp; Residential – other than One &amp; Two Family Dwellings</i>	
<b>New Construction</b>	
\$23.00 per 100 gross square feet or fraction thereof	\$500.00 minimum
<i>*Includes Mechanical, Electrical and Plumbing Permits</i>	
<i>*Gross square footage shall include basement, each floor level, garage, decks and porches</i>	
<i>*Measurements shall be from exterior face of wall to exterior face of wall</i>	
<i>*Plan Review Fees Additional</i>	
<b>Additions</b>	
\$23.00 per 100 gross square feet or fraction thereof	\$500.00 minimum
<i>*Includes Mechanical, Electrical and Plumbing Permits</i>	
<i>*Plan Review Fees Additional</i>	
<b>Alterations</b>	
\$23.00 per 100 gross square feet or fraction thereof	\$360.00 minimum
<i>*Includes Mechanical, Electrical and Plumbing Permits</i>	
<i>*Plan Review Fees Additional</i>	
<b>Demolition</b>	
	\$100.00
<b>Roof</b>	
Re-roof, non-structural	\$75.00
<b>Miscellaneous Construction</b>	
<i>Cell towers, retaining walls, etc.</i>	
1.5% of total cost of construction (materials and labor)	\$70.00 minimum

**Fire Sprinkler System**

1 to 200 heads	\$350.00
Each additional head over 200	\$0.50

**Fire Detection/Alarm System**

Up to 15,000 gross square feet	\$150.00
Each additional square foot	\$0.01

**Alternate Fire Suppression System**

1.5% of total cost of construction

**Re-Inspection Fee**

Per re-inspection	\$85.00
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**NON-RESIDENTIAL PLAN REVIEW FEES****New Construction**

\$8.50 per 100 gross square feet	\$500.00 minimum
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*\*Includes Building, Energy, Accessibility, Mechanical, Electrical and Plumbing*

**Renovations/Alterations/Change of Use**

\$8.50 per 100 gross square feet	\$225.00 minimum
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*\*Includes Building, Energy, Accessibility, Mechanical, Electrical and Plumbing*

**Note: A \$4.50 surcharge per permit is required to be assessed on each permit issued, in accordance with Pennsylvania Act 157 of 2006.**

## ELECTRICAL PERMIT FEE SCHEDULE

### Residential and Non-Residential

#### Rough Wiring

1 to 20 devices	\$30.00
Each additional 20 devices	\$5.00

#### Final Wiring

1 to 20 devices	\$30.00
Each additional 20 devices	\$5.00

#### Residential

*New Construction*

*Based on 2 visits*

Single family up to 200 amps	\$90.00
Over 200 amps	\$100.00

#### Townhouses

*Roughs and services to be inspected in one visit*

Each unit based on groups of 5 or more units per visit	\$55.00
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#### Services

Not over 200 amps	\$55.00
Not over 350 amps	\$65.00
Not over 1,000 amps	\$90.00
Not over 1,500 amps	\$175.00
Over 1,500 amps	\$250.00

#### Protective Signaling Systems

Residential	\$50.00
Non-residential	\$60.00

#### Swimming Pools, Spas, Etc.

Above ground (1 visit)	\$45.00
In-ground (2 visits)	\$90.00
3-year state certification	\$180.00
Spa, hot tub, etc.	\$45.00



**Mobile Homes**

Service fee	\$55.00
Feeder	\$25.00

**Motors, Generators, Transformers**

1 hp to 30 hp or kv	\$35.00
Each additional	\$10.00
50 hp to 100 hp or kv	\$45.00
Each additional	\$10.00

**Transformers, Vaults, Enclosures**

Not over 200 kv	\$70.00
Not over 500 kv	\$100.00
Not over 1,000 kv	\$140.00
Over 1,000 kv	\$200.00

**Feeders & Panel Boards**

Not over 200 amps	\$20.00
Not over 400 amps	\$30.00
Not over 1,000 amps	\$35.00
Up to 1,500 amps	\$40.00

**Heating and AC**

30 kw or less	\$45.00
Over 30 kw	\$65.00

**Minor Alterations and Additions***Up to 200 amps*

Up to 25 outlets and a service (1 visit only)	\$65.00
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**Signs**

First sign	\$35.00
Each additional sign	\$5.00

**Re-Inspections**

First re-inspection	\$35.00
Each additional re-inspection	\$70.00

**Note:** A \$4.50 surcharge per permit is required to be assessed on each permit issued, in accordance with Pennsylvania Act 157 of 2006.

## MECHANICAL PERMIT FEE SCHEDULE

### Residential

*One & Two Family Dwellings*

#### Appliances

First individual appliance	\$70.00
Each additional individual appliance	\$35.00

*\*Includes associated duct work/piping*

*\*Electrical hook-ups require an electrical permit*

#### Re-Inspection Fees

First re-inspection	\$35.00
Each additional re-inspection	\$70.00

### Non-Residential

*Commercial & Residential – other than One & Two Family Dwellings*

#### Appliances

First individual appliance	\$100.00
Each additional individual appliance	\$50.00

*\*Includes associated duct work/piping*

*\*Electrical hook-ups require an electrical permit*

#### Re-Inspection Fees

Per re-inspection	\$70.00
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#### Hood and Duct Systems

Per system	\$300.00
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**Note: A \$4.50 surcharge per permit is required to be assessed on each permit issued, in accordance with Pennsylvania Act 157 of 2006.**

## PLUMBING PERMIT FEE SCHEDULE

### Residential

*One & Two Family Dwellings*

#### Fixtures

First seven (7) fixtures	\$70.00
Each additional fixture	\$10.00
	<i>\$70.00 minimum</i>

#### Re-Inspection Fees

First re-inspection	\$35.00
Each additional re-inspection	\$70.00

### Non-Residential

*Commercial & Residential – other than One & Two Family Dwellings*

#### Fixtures

First seven (7) fixtures	\$100.00
Each additional fixture	\$15.00
	<i>\$100.00 minimum</i>

#### Sewer Lateral

One inspection	\$70.00
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#### Water Service

One inspection	\$70.00
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#### Re-Inspection Fees

Per re-inspection	\$70.00
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**Note:** A \$4.50 surcharge per permit is required to be assessed on each permit issued, in accordance with Pennsylvania Act 157 of 2006.