

**BANGOR BOROUGH AUTHORITY MEETING  
HELD AT 197 PENNSYLVANIA AVENUE, BANGOR, PA**

**MINUTES**

**FEBRUARY 22, 2024- 6:30PM**

**CALL TO ORDER AND PLEDGE TO FLAG**

**ROLL CALL**

**Members Present:**

Barry Schweitzer  
Robert Engle  
Rosemarie Capone  
Brian Berger  
Joanna Paulson

**Others Present:**

Stanley Margle – Solicitor  
Michael Gable, P.E., LVL Engineering  
Stephen Reider – Borough Manager

**APPROVAL OF MINUTES:**

A **MOTION** to approve the minutes dated January 25, 2024, was made by Engle, seconded by Capone. All were in favor, **MOTION** carried.

**ACTION ITEMS:**

*515 N. 7<sup>th</sup> Street* – A **MOTION** was made by Engle, seconded by Berger to add 515 N. 7<sup>th</sup> Street to the agenda. Manager Reider stated that the resident is requesting to be billed for one sewer residential EDU from two commercial sewer EDU's. The resident provided copies of her water bills for reference. A **MOTION** was made by Engle, seconded by Capone to approve 515 N. 7<sup>th</sup> to be billed for one sewer residential EDU and if usage increases then billing would revert to being billed for two EDU's. All were in favor, **MOTION** carried.

*Sludge Contract* – Manager Reider provided a copy of the bid documents for the previous sludge contract to the Authority for their review. Manager Reider will make revisions, and this will be presented at the next Authority meeting for approval of the bid documents and advertisement of the bid.

*2022 Authority Audit* - A **MOTION** was made by Berger, seconded by Engle to approve the 2022 Financial Audit Reports for the Bangor Borough Authority conditioned upon the changes previously discussed. All in favor, **MOTION** carried.

*Roseto Borough* – A **MOTION** was made by Capone, seconded by Engle to approve Mike Gable attending the next borough council meeting for their executive session. All in favor, **MOTION** carried.

**ENGINEERING REPORT:**

*Corrective Action Plan* – Gable updated the Authority Board on the current flow data. Gable stated that one of the two flow restrictor plates have been installed at 3<sup>rd</sup> & 9<sup>th</sup> Street.

*Capital Improvements Projects* – Gable reported that the Penn VEST loan application has been submitted.

*Ridge Road Property* – Will be discussed in executive session.

*Slate Belt Veterans Housing Project* – Manager Reider stated that they need to go before the Planning Commission before information is submitted to the DEP.

*Chapter 94 Compliance – Available EDU Tracking* – Manager Reider and Gable updated the Authority on the current EDU reservation of capacity requests.

*2023 I & I Video Inspections* – Gable stated that Pipe Services is scheduled to begin starting the work in 2-3 weeks.

*WWTP DRBC Docket* – Gable stated that he will begin working on the Emergency Plan that the Docket requires from the Authority.

**SOLICITOR’S REPORT:** Will be discussed in executive session.

**EXECUTIVE SESSION:**

A **MOTION** to go into Executive Session at 7:05 P.M. to discuss legal matters, with potential action to follow was made by Capone, seconded by Berger. All were in favor, **MOTION** carried.

Open session was re-entered at 7:39 P.M. Legal matters were discussed, which is permitted under the Sunshine Act as an exempt meeting topic.

A **MOTION** was made by Engle, seconded by Berger to have the Solicitor draft an agreement to be executed with the purchaser of the Ridge Road Property for the reservation of capacity. All were in favor, **MOTION** carried.

**ADJOURNMENT:**

A **MOTION** to adjourn was made by Engle, seconded by Berger. All were in favor, **MOTION** carried. The Bangor Borough Authority Meeting adjourned at 7:55 P.M.

Respectfully Submitted,  
Tracy Palmer, Administrative Secretary